



**Shri Sharda Bhavan Education Society's**  
**INSTITUTE OF TECHNOLOGY & MANAGEMENT,**  
**NANDED**

**INTERNAL ACACEMIC AUDIT**  
**2017\_2018**



**Director**  
**Shri Sharda Bhavan Education Society's**  
**Institute of Technology and Management,**  
**NANDED.**

22 June 2018

To,  
The Director,  
Institute of Technology & Management,  
Nanded 431602.

Subject: INTERNAL ACADEMIC AUDIT 2017-2018

Respected Sir,

As per the subject cited above, I am herewith submitting the Internal Academic of **Shri Sharda Bhavan Education Society' Institute of Technology and Management, VIP Road, Nanded.** Our committee has prepared this report and submitting the report. Hence, it is requested that the report may be accepted.

Thanking you.

Yours faithfully,



Dr. M.M. Bokare  
Chairman  
Internal Academic  
Audit Report Committee  
SSBES's  
Institute of Tech & Mgt  
VIP Road, Nanded



1. Name of the College : **Shri Sharda Bhavan Education Society'**  
(As per Government **Institute of Technology and Management,**  
Approval Letter attached **Nanded**  
copy)  
Address : **V.I.P. Road, Nanded-432602**
- College/Institution : 1997-1998  
establishment Year  
Telephone : STD Code : 02462 No. 254850  
E-Mail ID : ssbesitm@yahoo.com  
Website Address : www.ssbesitm.org  
Type of Institute/College: Co-Education  
By Shift : Regular  
Location : Urban  
It is Recognized Minority : No  
Institution :  
Status of University affiliation **Permanent**
- UGC 2(f)/22(B) Approval : YES (Grant-in-Aided/Non granted/  
Source of Funding Permanently Non-granted)  
Courses Taught in the College : **1. BCA, BBA, B.Sc. (H.S.)**  
**2. MCA**  
**3. MBA**
- Date of Accreditation : Cycle 2 : \_Preparing
2. Name of Trust/Society : **Shri Sharda Bhavan Education Society,**  
**Nanded**  
Address : ITM Building, VIP Road, Nanded-431602  
Year of establishment : 2963  
Telephone : STD Code : 02462 No. 250949
3. **For Communication :**  
Name of the Principal : Dr.Suryakant Baburao Thorat  
Mobile No. :9422186681  
Telephone :02462-254850  
Email-ID : ssbesitm@yahoo.com  
Fax : 02462-254850  
Name of the Vice-Principal : Madhav Motiram Bokare  
Mobile No. :9421870580  
Telephone :02462-253472  
Email-ID :ssbesitm@yahoo.com  
Fax : 02462-254850  
Name of Coordinator IQAC : Mr. S. N. Kokate  
Mobile No. : 9422870188  
Telephone : NA  
Email-ID : [kokatesatish@gmail.com](mailto:kokatesatish@gmail.com)  
Fax : NA





**4. Details of recognition/ Approval by Statuary/Regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI, Bar Council ect. (Other than UGC)**

Statuary Regulatory Authority	Recognition/ Approval Details Institution/ Dept. programme	Validity	Remark
AICTE	MCA (Computer Science)	2017-2018	Approved
AICTE	MBA (Management)	2017-2018	Approved
SRTMUN	BCA (Computer Application)	Permanent	Approved
SRTMUN	BBA (Management)	Permanent	Approved
SRTMUN	B.Sc.(HS)	2017-2018	Approved

(Attach the recognition/Approval letter)

**5. Other Information :**

- a. Is the College applied for availing the autonomous Status No
- b. Is the College recognised by UGC as a College with potential for Excellence (CPE) No
- c. For its performance by any other government agency? No  
(other than UGC)  
(If Yes attach copy)

**6. Details of Students enrolled:**

Level	Faculty	Class	Male	Female	Total Strength
UG	Arts	-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
	Science	BCA	279	185	464
		B.Sc.(H.S.)	107	11	118
PG	Commerce	-----	-----	-----	-----
		BBA	361	131	492
		-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
	Arts	-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
	Science	MCA	08	19	27
		-----	-----	-----	-----
		-----	-----	-----	-----
	Commerce	MBA	43	45	88
		-----	-----	-----	-----
		-----	-----	-----	-----





### Criteria-I

#### Governance and policy Making:

(40 Marks)

Governance and policy Making: (10 Marks)						
Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
2	CDC in place as per university act	Yes		02	02	
		No		00		
2	Whether two meetings of CDC were conducted during last year or not?( 2 mark for each year, last 3 years)	Yes	✓	03	02	
		No		00		
3	Officers appointed for RTI issues	Yes	✓	02	02	
		No		00		
4	Anti-ragging Committee and meetings	Yes	✓	02	02	
		No		00		
5	Sexual Harassment Prevention Committee meetings	Yes	✓	02	02	
		No		00		
6	Internal Quality Assurance Cell	Yes	✓	04	02	
		No		00		
7	Whether the AQAR send regularly?	Yes		04	--	
		No	✓	00		
	If Yes, details regarding submission of AQAR to NAAC ( No. of reports sent/ No. of reports to be sent = marks)					
8	Scholarships monitoring & implementation committees established and regular meetings	Yes	✓	02	02	
		No		00		
9	Is Grievance Redressal Committee established and regular meetings	Yes	✓	02	02	
		No		00		
20	Purchase Committee and meetings	Yes	✓	02	02	
		No		00		
22	Student Council	Yes	✓	02	02	
		No		00		
22	Minutes of Student Council Meetings	Yes	✓	02	02	
		No		00		
	Student council meetings:					

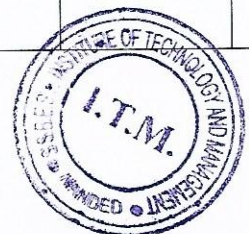


	Year I Meeting -02 ( DD / MM /YYYY )	Year II Meeting -03 ( DD / MM /YYYY )	Year III Meeting -05 ( DD / MM /YYYY )	
	Meeting -02 ( DD / MM /YYYY )	Meeting -04 ( DD / MM /YYYY )	Meeting -06 ( DD / MM /YYYY )	
23	Library Committee and meetings	Yes ✓ No	02 00	02
24	Students development cell established	Yes ✓ No	02 00	02
25	Development fund Utilization Committee and meetings	Yes ✓ No	02 00	02
26	Vision/Mission & Goals	Yes ✓ No	02 00	02
27	Exam Committees	Yes ✓ No	02 00	02
28	Whether Citizen chart Prepared and Board displayed	Yes ✓ No	02 00	02

### Criteria-II

#### Infrastructure and Students Amenities/facilities:(220Marks 240 for Science Faculty)

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
2.	Total Undisputed ownership and possession of land measuring area ( as per norms)	Urban 03 Acers Yes No Rural 05 Acers Yes No	✓     	5  0 5  0	04	
2.	College Building/Buildings	Own Rental RCC Temporary	✓   	5 0 5 0	04	
3.	Built up area as per University/UGC norms	a. More or as per Norms b. 75% of norms c. Less than 75% of norms	✓  	5 2 2	04	

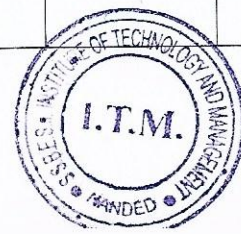




4.	Adequate well-furnished class rooms as per strength of College Required No. : _____ Available No. : _____	a. Above 75%	✓	5	04	
		b. Below 75%		2		
5.	Digital Class Rooms	a. Above 03	✓	20	04	
		b. Below 03		05		
6.	Number of books added in the Library during last three years	a. Above 2000	✓	5	05	
		b. 500-2000		3		
		c. Less than 500		2		
7.	Journals subscribed (hard copies)	a. Above 20	✓	5	04	
		b. 5-20		3		
		c. Below 5		2		
8.	Daily Library usage out of total students	a. More than 20%	✓	2	05	
		b. 05%-20%		2		
		c. Less than 05%		0		

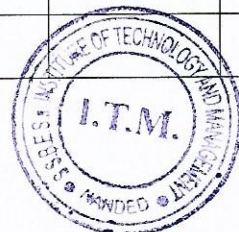


9.	Library Facilities					
a.	Separate library building	Yes	✓	5	03	
		No		00		
b.	Common Reading Room	Yes	✓	5	03	
		No		0		
c.	Staff Reading Room	Yes	✓	5	02	
		No		0		
d.	Night Reading room	Yes	✓	2	00	
		No		0		
e.	Reprographic Facilities (Xerox)	Yes	✓	2	02	
		No		0		
f.	Qualified librarian appointed	Yes		3		
		No		0		
g.	Required library staff appointed	Yes	✓	3	03	
		No		0		
h.	Student visiting register maintained	Yes	✓	2	02	
		No		0		
i.	Student complaint/ Suggestion box maintained	Yes	✓	2	02	
		No		0		
j.	Teaching staff visiting register maintained	Yes	✓	2	02	
		No		0		
k.	Fire Extinguish Equipment	Yes	✓	2	02	
		No		0		
l.	Other: -student teacher library if any (MoU, Society, etc.)	Yes	✓	2	02	
		No		0		
m.	Physical verification of stock register	Yes	✓	3	03	
		No		0		
n.	No. of e-data bases	Yes	✓	2	02	
		No		0		
o.	No. of non-book materials	Yes	✓	2	02	
		No		0		

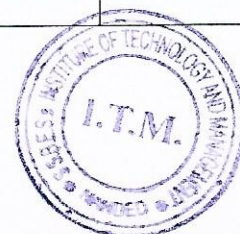




p.	Internet browsing record register	Yes	✓	2	02	
		No		0		
q.	Book Issue / Receive record register	Yes	✓	2	02	
		No		0		
r.	Book bank facility	Yes		2		
		No		0		
s.	Accession Register	Yes	✓	2	02	
		No		0		
20.	Library Automation					
a.	OPAC	Yes	✓	2	02	
		No		0		
b.	N list	Yes		2	02	
		No		0		
c.	Digital Library Facility	Yes	✓	2	02	
		No		0		
d.	Internet facility for Staff	Yes	✓	2	02	
		No		0		
e.	Internet facility for student	Yes	✓	2	02	
		No		0		
22.	Details of Library books/Journals/News Papers					
a.	Total No. of Books (Min. 20000)	20000 above		20		
		5000- below 20000	✓	05	05	
		Below 5000		02		
b.	No. of Titles Available (Min. 2000)	2000 above		20		
		500- below 2000	✓	05	05	
		Below 500		02		
c.	College magazine (Published yearly)	Yes		2		
		No	✓	0		
d.	No. of News Papers (Min.20)	20 and above		03		
		5 - below 20	✓	02	02	
		Below5		02		

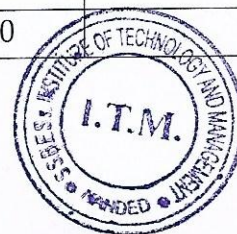


e.	Books/ journals Published by College/Institution (Last 03 Years)	Yes		3		
		No	✓	0		
22.	Sufficient Funds allotted to the Library by management Utilization of funds ( Last 3 Years)	2 lack and above	✓	5		
		50000 - below 2 lack		3		
		Below 50000		2		
23.	Principal Cabin with rest room	Yes	✓	2	02	
		No		0		
24.	Girls Common Room	Yes	✓	2	02	
		No		0		
25.	Boys Common Room	Yes	✓	2	02	
		No		0		
26.	Well Furnished Staff room	Yes	✓	2	02	
		No		0		
27.	Store room	Yes	✓	2	02	
		No		0		
28.	Gym	Yes	✓	2	02	
		No		0		
29.	Separate Seminar Hall	Yes	✓	2	02	
		No		0		
20.	Auditorium	Yes	✓	2	02	
		No		0		
22.	Girls Hostel	Yes	✓	2	02	
		No		0		
22.	Boys Hostel	Yes	✓	2	02	
		No		0		
23.	Principal Quarter Within Campus/ Nearby College	Yes		2		
		No		0		
24.	Adequate of Toilets for Girls	Yes	✓	2	02	
		No		0		
25.	Adequate Toilets for Boys	Yes	✓	2	02	
		No		0		





26	Adequacy Toilets for Staff	Yes	✓	5	03	
		No		0		
27.	Play Ground	Yes	✓	5	02	
		No		0		
28.	Special facilities for Special Person (Divyang) students	Yes	✓	2	02	
		No		0		
29	Pure drinking water facilities	Yes	✓	2	02	
		No		0		
30	Canteen	Yes	✓	2	02	
		No		0		
32	Health centre facility with first Aid	Yes	✓	2	02	
		No		0		
32	Guest Room	Yes	✓	2	02	
		No		0		
33	Career Guidance cell	Yes	✓	2	02	
		No		0		
34	Placement Cell	Yes	✓	2	02	
		No		0		
35	Teacher-Guardian Scheme	Yes	✓	2	02	
		No		0		
36	Group Insurance Faculty for student	Yes	✓	2	02	
		No		0		
37	NSS Unit with Room	Yes	✓	2	02	
		No		0		
38	NCC Unit with Room	Yes		2		
		No		0		
39	Indoor-Outdoor game facility	Yes	✓	2	02	
		No		0		
40	Separate Administrative Block	Yes	✓	2	02	
42	Backup facilities for electricity ( Inverter/Generator)	Yes	✓	5	05	
		No		0		



42	Solar Energy	Yes	✓	5	05	
		No		0		
43	Water Harvesting	Yes		5		
		No		0		
44	Fire Extinguisher office	Yes	✓	2	05	
		No		0		
45	Independent Examination office	Yes	✓	2	02	
		No		0		
46	No and size of laboratories University Norms Required No Available No					
47	Adequate of laboratory equipment's					





**Computer facilities:** (For each one point)(Maximum 20 Marks)

Sr. No.	Particulars	Marks	Availability
02	No. of Computers terminals	02	✓
02	Hardware specialization	02	✓
03	No. of terminals in LAN	02	✓
04	Relevant legal software	02	✓
05	Printers	02	✓
06	Internet facility	02	✓
07	UPS, LCD,TV if any	02	✓

**For Science Faculty**

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
2.	No. and size of Laboratories as per University norms Required No. : _____ Available No. : _____	a. Above 75%	✓	5	05	
		b. 50-75%		2		
		c. Below 50%		2		
2	Adequacy of Laboratory equipment's as per curriculum	a. Above 80%	✓	3	03	
		b. 50-80%		2		
		c. Below 50%		2		
3	Library Automation					
A	Departmental Library	Yes	✓	2	02	
		No		0		
b	Computer facility as department	Yes	✓	2	02	
		No		0		
4	Botanical Garden	Yes		3		
		No		0		
5	Central Instrumentation Centre	Yes		3		
		No		0		
6	Proper Sewerage	Yes	✓	2	02	
		No		0		

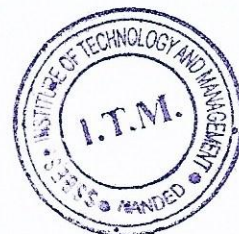


**Criteria-III**

**Management of Finance:**

**(40 Mark)**

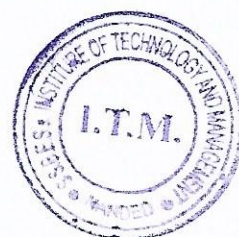
Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
2	Last Year Budget Provision	Yes	✓	3		
		No		0		
2	Audit Report of Last three year	Yes	✓	5		
		No		0		
3	Compliance of audit report	a. Above 90 %	✓	2		
		b. below 90 %		0		
4	Cash Book and Ledger	Yes	✓	2		
		No		0		
5	GOI Scholarship record	Yes	✓	2		
		No		0		
6	Student Fee Register	Yes	✓	2		
		No		0		
7	Dead Stock Registers	Yes	✓	2		
		No		0		
8	Whether the receipt of student aid fund fees is fully utilized for the same	Yes	✓	4		
		No		0		
9	Funds from different bodies/Sources (give details of last three years)	Yes		6		
		No		0		
20.	Generation of funds Through self-financing courses ( courses run without government grants)	Yes	✓	2		
		No		0		
22.	Generation of funds Through Consultancy services (all) (attaché separate sheet inflowing format)	Yes		5		
		No		0		





Sr. No.	Name of Agency	Central Govt./State Govt./NGO/Self Finance/Consultancy	Title of Scheme	Year	Amount
2					
2					
3					
4					
5					

22	Does your college pay affiliation fees to the University regularly? (attach photo copies of last Five (05) years receipts)	Yes	✓	5	05	
		No		0		



### Criteria-IV

#### Administrative Criteria:

(60 Mark)

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
2	Academic Calendar prepared	Yes	✓	2		
		No		0		
2	Division of work	Yes	✓	2		
		No		0		
3	Teaching plan submitted by teachers	Yes	✓	2		
		No		0		
4	Office atomization (with details software)	Yes	✓	2		
		No		0		
5	Appointment letters given to all teaching and non-teaching staff	Yes	✓	2		
		No		0		
6	Are Confirmation orders issued to teachers and non-teaching after completion of probation? (Attach Copy)	Yes	✓	2		
		No		0		
7	Service book record of all staff is updated and maintained in duplicate	Yes	✓	2		
		No		0		
8	Amount towards Pay Slip/GPF/CPF/DCPS/NPS of staff is deposited with concerned office and Receipts given	Yes	✓	2		
		No		0		
9	Provision for gratuity of all staff is made by Govt./Institution	Yes		2		
		No		0		
20	Is salary paid as per University/Govt. norms to employers?	Yes		2		
		No		0		





22	Is salary paid as per University/Govt norms to self-financing course teachers?	Yes	✓	2		
		No		0		
22	Amount of income tax and professional tax deposited regularly to the concern office.	Yes	✓	2		
		No		0		
23	Whether permission file submitted to concern office within stipulated time?	Yes	✓	2		
		No		0		
24	Whether the fees charged as per university & Govt. Norms	Yes	✓	2		
		No		0		
25	Whether the teachers are relived for RC/OC/ST within time?	Yes	✓	20		
		No		0		
26	Whether the CAS benefits are given to teachers in proper time?	Yes		5		
		No		0		
27	Whether any Grievances are filled against institution or Principal in court of law or in University Grievance cell ?	Yes		0		
		No	✓	5		
28	Whether any inquire committee is established/ Visited against institution principal or its staff	Yes		0		
		No	✓	5		
29	Whether Seniority list of teaching staff is maintained & updated	Yes	✓	2		
		No		0		
20	Whether seniority list of Non-Teaching staff is maintained & updated	Yes	✓	2		
		No		0		

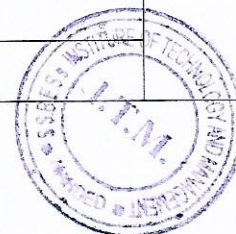


**Criteria-V**

**Academic Criteria:**

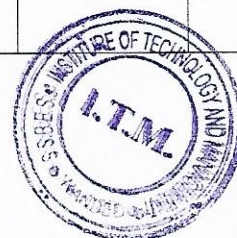
**(280 Mark)**

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
A	Accreditation					
2.	Accreditation by NAAC	a. Reaccredited		20		
		b. Accredited		5		
		c. Fresh applied		2		
		d. Not applied	✓	0		
B	Human Resource					
2.	Principal	a. Regular	✓	5		
		b. In charge (Approved) (Less than one year)		2		
		c. Above one Year		0		
		d. In charge (Unapproved)		0		
2.	Physical Director	a. Regular		2		
		b. In charge	✓	2		
3.	Librarian	a. Regular		2		
		b. In-charge	✓	2		
4.	Number of regular Faculty as per University approved workload Required : _____ Available: _____	a. 200%	✓	5		
		b. 80%-99%		4		
		c. 60-79%		2		
		d. 40-59%		2		
		e. Below 40%		0		
5.	Whether the post of Registrar/Office Superintendent is approved/and filled?	Yes	✓	2		
		No		0		
6.	Number Approved Non-teaching No. of Posts : _____ Available: _____	a. 200%		4		
		b. 80%-99%		3		
		c. 60-79%		2		
		d. 40-59%		2		
		e. Below 40%		0		





7.	Percentage of Teachers with Ph.D. qualification (only higher qualification can be consider while Showing percentage)	a. Above 40%		4		
		b. 30%-40%		3		
		c. 20-30	✓	2		
		d. Up to 20%		2		
		e. Nil		0		
8.	Percentage of Teachers with M.Phil. qualification	a. Above 40%		4		
		b. 30%-40%	✓	3		
		c. 20-30		2		
		d. Up to 20%		2		
		e. Nil		0		
9.	Percentage of Teachers with NET/SET qualification	a. Above 40%		4		
		b. 30%-40%		3		
		c. 20-30	✓	2		
		d. Up to 20%		2		
		e. Nil		0		
<b>C Learning Resources</b>						
2.	No. of LCD Projectors	a. More than 5	✓	5		
		b. 4		4		
		c. 3		3		
		d. 2		2		
		e. 2		2		
		f. Nil		0		
<b>D Curricular Coverage</b>						
2	Theory subject lesson plan prepared and followed	Yes	✓	2		
		No		0		
2	Industry/ Study tour/Practical plan prepared followed	Yes	✓	2		
		No		0		
3	Student Feedback about Satisfactory Coverage of Curriculum	Yes	✓	2		
		No		0		

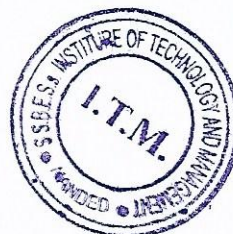


2.	Actual presentee of students in class at the time of visit		a. Above 75%	✓	5		
			b. 64-74%		3		
			c. Below 64% - 40%		2		
			c. Below 40%		0		
3.	Assessment of student before University examination ( Internal Examination)		a. Conducted	✓	2		
			b. Few items conducted		2		
			c. Not conducted		0		
<b>E</b>	<b>Faculty and Student Development (60 Marks)</b>						
2.	Research Papers published						
a.	No. of Research papers published in international journals with impact factory during last three year (UGC listed)		a. 20 and above	✓	20		
			b. 5-9		5		
			c. 2-4		3		
b.	No. of Research papers published in National journals with impact factory during last three year (UGC listed)		a. 20 and above	✓	05		
			b. 5-9		04		
			c. 2-4		03		
c.	No. of research publications in National Journal with ISSN Number during last three years by faculty		a. 20 and more		20		
			b. 5-9	✓	5		
			c. Less than 4		2		
2.	No. of faculty presented papers in symposium/ Workshop/ conference/ seminar in last 3 year by faculty		a. 5	✓	5		
			b. 3		3		
			c. Less than 3		2		
			d. Nil		0		
3.	Books published with/without ISBN in last 3 years by faculty		a. 5 or more		5		
			b. 2-4		3		
			c. Nil		0		
4.	No. of faculties contributed as resource persons at		a. More than 4		4		

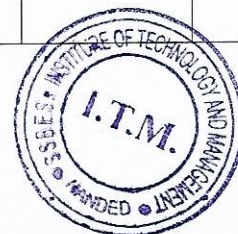




	QIP/symposium/ Workshop/ Conference/ seminar in last 3 year	b. 2-3	✓	3		
		c. Nil		0		
5.	Contribution of Institution and faculty members to the development of the curriculum of the University ( as M.C. Member, Dean, Senate, Academic council, BOS, Faculty etc.	a. More than 03	✓	05		
		b. Less than 03		03		
		c. No		0		
6	No. of QIP/Symposium/Works hop/Conference/Seminar organized by College at International/ National /Regional/University level in last 3 years	a. More than 09		5		
		b. 6-9		3		
		c. 2-5	✓	2		
		d. Nil		0		
7	Awards to Teachers ( Govt. and University only)	a. International		20		
		b. National		7		
		c. State		5		
		d. University		3		
8	Experts lectures organized in the college during last 3 years (out of Institution Experts)	a. More than 22		5		
		b. 22		4		
		c. 9	✓	3		
		d. 6		2		
		e. 3		2		
		f. Nil		0		
9	No. of personality Development programme organized for student for last three years	a. More than 05	✓	5		
		b. 3-4		3		
		c. 2-2		2		
		d. Nil		0		

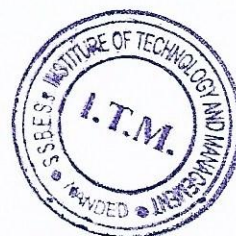


F	Result and placements					
2	No. of students in University merit list in final year in last three years	a. More than 3	✓	3		
		b. 2		2		
		c. 2		2		
		d. Nil		0		
2	No. of students passed in first class and above in final year	a. above 60%	✓	3		
		b. 30-60%		2		
		c. Below 30%		0		
3	Average result of final year of last 3 years	a. above 90%	✓	3		
		b. Above 75%-90%		2		
		c. 60%-75%		2		
		d. Less than 60%		0		
4	Campus placement of final year students during last 3 years	a. Above 30%		3		
		b. 20%-30%	✓	2		
		c. Below 20%		2		
		d. Nil		0		
5	Students going for higher education during last 3 years	a. Above 70%	✓	3		
		b. 50%-70%		2		
		c. Below 50%		2		
		d. Nil		0		
6	Faculty recognition for guiding research (M.Phil./Ph.D.)	a. More than 5		5		
		b. 3-4		4		
		c. 2-2	✓	3		
		d.-		0		
7	Awards and recognition received for extension activities during last three years to the college	Yes		2		
		No		0		
8	Awards and recognition received for extension activities during last three years to the faculty	Yes	✓	2		
		No		0		





- 9	Awards and recognition received for extension activities during last three years to the student	Yes		2		
		No		0		
20	Special Merit show in sports by students	a. International		20		
		b. National		08		
		c. Inter University		06		
		d. University		04		
22	Special Merit show in cultural events by students	a. International		20		
		b. National		08		
		c. Inter University		06		
		d. University		04		
22	Special Merit Show in NSS/NCC Students	a. National		04		
		c. State		02		
<b>G. Extracurricular Activities</b>						
2	Sports competition organized at National/inter university zone in Last 3 Years	Yes		5		
		No		0		
2	Organizing Inter zonal/Zonal Sports Competitions during last 3 years	Yes		2		
		No		0		
3	Organization of State/University level Quiz/Education competition in last three year ( By NSS/NCC or other departments)	Yes		2		
		No		0		
4	Organizing Youth festival at University level events during last 3 years	Yes		2		
		No		0		
5	Organizing Youth festival at District level events during last 3 years	Yes		2		
		No		0		

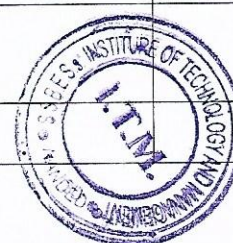


**Criteria-V for Science Faculty (25 Marks)**

2	Minor research Project completed in last three years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		
2	Minor Research project undertake in last three years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		
3	No of Consultancy Services Undertaken by Faculty in last three Years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		

**Criteria-VI Socio-Economic Criteria: (20 Mark)**

2	Whether alumni association exists or not?	a. Registered		4		
		b. Unregistered	✓	2		
		c. Not exist		0		
2	Alumni meet once in a Year?	Yes	✓	2		
		No		0		
3	Contribution of Alumni in development of college (expert lectures/Placements/funding/Sponsorship etc.)	a. Multiple activities	✓	4		
		b. single activity		2		
		c. No activity		0		
4	No. of MOU with Industry, Government, NGO or any other organisation	a. More than 2	✓	5		
		b. Less than 2		2		
		c. Nil		0		
5	College organized blood donation camp during last 3 years	a. 2 or More	✓	2		
		b. 2		2		
		c. Nil		0		
6	No. of programme organized for environmental awareness	a. 3	✓	3		
		b. 2		2		
		c. 2		2		
		d. Nil		0		
7	Contribution of faculty to Social Activity (Give Proof)	a. More than 2	✓	4		
		b. Less than 2		2		





8	Contribution of Institution to Social Activity (Give proof)	a. More than 2	✓	4		
		b. Less than 2		2		

  
Chairman

Dr. M. M. Bokare

Member

Dr. M.S. Altamash

Member

Mr. P.U. Shegaonkar

  
Member

Dr. N. D. Shinde

Place : NANDED

Date : 22 June 2018

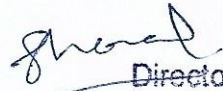




**Shri Sharda Bhavan Education Society's**  
**INSTITUTE OF TECHNOLOGY & MANAGEMENT,**  
**NANDED**

**INTERNAL ACACEMIC AUDIT**  
**2018\_2019**



  
Director  
Shri Sharda Bhavan Education Society's  
Institute of Technology and Management,  
NANDED.



9 may 2019

To,  
The Director,  
Institute of Technology & Management,  
Nanded 431602.

Subject: INTERNAL ACADEMIC AUDIT

Respected Sir,

As per the subject cited above, I am herewith submitting the Internal Academic of **Shri Sharda Bhavan Education Society' Institute of Technology and Management, VIP Road, Nanded.** Our committee has prepared this report and submitting the report. Hence, it is requested that the report may be accepted.

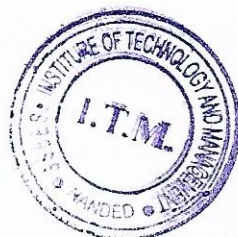
Thanking you.

Yours faithfully,



Dr. M.M. Bokare  
Chairman  
Internal Academic  
Audit Report Committee

**H. U. D.**  
**Comp. Sci. Dept.**  
SSBES's  
Institute of Tech & Mgt  
VIP Road, Nanded



1. Name of the College : **Shri Sharda Bhavan Education Society'**  
(As per Government **Institute of Technology and Management,**  
Approval Letter attached **Nanded**  
copy)  
Address : **V.I.P. Road, Nanded-431602**
- College/Institution : 1997-1998  
establishment Year  
Telephone : STD Code : 02462 No. 254850  
E-Mail ID : ssbesitm@yahoo.com  
Website Address : www.ssbesitm.org  
Type of Institute/College: Co-Education  
By Shift : Regular  
Location : Urban  
It is Recognized Minority : No  
Institution :  
Status of University affiliation **Permanent**
- UGC 2(f)/12(B) Approval : YES (Grant-in-Aided/Non granted/  
Source of Funding Permanently Non-granted)  
Courses Taught in the College : **1. BCA, BBA, B.Sc. (H.S.)**  
: **2. MCA**  
: **3. MBA**
- Date of Accreditation : Cycle 1 : \_Preparing
2. Name of Trust/Society : **Shri Sharda Bhavan Education Society,**  
**Nanded**  
Address : ITM Building, VIP Road, Nanded-431602  
Year of establishment : 1963  
Telephone : STD Code : 02462 No. 250949
3. **For Communication :**  
Name of the Principal : Dr.Suryakant Baburao Thorat  
Mobile No. :9422186681  
Telephone :02462-254850  
Email-ID : ssbesitm@yahoo.com  
Fax : 02462-254850  
Name of the Vice-Principal : Madhav Motiram Bokare  
Mobile No. :9421870580  
Telephone :02462-253471  
Email-ID :ssbesitm@yahoo.com  
Fax : 02462-254850  
Name of Coordinator IQAC : Mr. S. N. Kokate  
Mobile No. : 9422870188  
Telephone : NA  
Email-ID : [kokatesatish@gmail.com](mailto:kokatesatish@gmail.com)  
Fax : NA





**4. Details of recognition/ Approval by Statuary/Regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI, Bar Council ect. (Other than UGC)**

Statuary Regulatory Authority	Recognition/ Approval Details Institution/ Dept. programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remark
AICTE	MCA (Computer Science)	04-04-2018	2018-2019	Approved
AICTE	MBA (Management)	04-04-2018	2018-2019	Approved
SRTMUN	BCA (Computer Application)	07-08-2018	Permanent	Approved
SRTMUN	BBA (Management)	07-08-2018	Permanent	Approved
SRTMUN	B.Sc.(HS)	07-08-2018	2018-2019	Approved

(Attach the recognition/Approval letter)

**5. Other Information :**

- a. Is the College applied for availing the autonomous Status No
- b. Is the College recognised by UGC as a College with potential for Excellence (CPE) No
- c. For its performance by any other government agency? No  
(other than UGC)  
(If Yes attach copy)

**6. Details of Students enrolled:**

Level	Faculty	Class	Male	Female	Total Strength
UG	Arts	-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
	Science	BCA	312	194	506
		B.Sc.(H.S.)	117	23	140
PG	Commerce	BBA	379	142	521
		-----	-----	-----	-----
		-----	-----	-----	-----
	Arts	-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
	Science	MCA	05	15	20
		-----	-----	-----	-----
	Commerce	MBA	39	35	74
		-----	-----	-----	-----



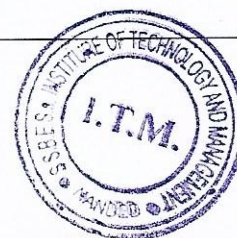


**Criteria-I**

**Governance and policy Making:**

**(40 Marks)**

Governance and policy Making. (16 Marks)						
Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1	CDC in place as per university act	Yes		02	02	
		No		00		
2	Whether two meetings of CDC were conducted during last year or not?( 1 mark for each year, last 3 years)	Yes	✓	03	03	
		No		00		
3	Officers appointed for RTI issues	Yes	✓	02	02	
		No		00		
4	Anti-ragging Committee and meetings	Yes	✓	02	02	
		No		00		
5	Sexual Harassment Prevention Committee meetings	Yes	✓	02	02	
		No		00		
6	Internal Quality Assurance Cell	Yes	✓	04	02	
		No		00		
7	Whether the AQAR send regularly?	Yes		04	--	
		No	✓	00		
	If Yes, details regarding submission of AQAR to NAAC ( No. of reports sent/ No. of reports to be sent = marks)					
8	Scholarships monitoring & implementation committees established and regular meetings	Yes	✓	02	02	
		No		00		
9	Is Grievance Redressal Committee established and regular meetings	Yes	✓	02	02	
		No		00		
10	Purchase Committee and meetings	Yes	✓	02	02	
		No		00		
11	Student Council	Yes	✓	02	02	
		No		00		
12	Minutes of Student Council Meetings	Yes	✓	01	02	
		No		00		
	Student council meetings:					





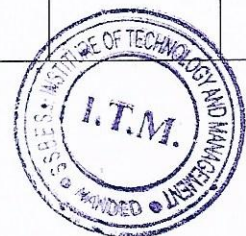
	Year I Meeting -01 ( DD / MM /YYYY )	Year II Meeting -03 ( DD / MM /YYYY )	Year III Meeting -05 ( DD / MM /YYYY )		
	Meeting -02 ( DD / MM /YYYY )	Meeting -04 ( DD / MM /YYYY )	Meeting -06 ( DD / MM /YYYY )		
13	Library Committee and meetings	Yes ✓	02	02	
		No	00		
14	Students development cell established	Yes ✓	02	02	
		No	00		
15	Development fund Utilization Committee and meetings	Yes ✓	02	02	
		No	00		
16	Vision/Mission & Goals	Yes ✓	02	02	
		No	00		
17	Exam Committees	Yes ✓	02	02	
		No	00		
18	Whether Citizen chart Prepared and Board displayed	Yes ✓	02	02	
		No	00		

### Criteria-II

#### Infrastructure and Students Amenities/facilities:(220Marks

240 for Science Faculty)

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1.	Total Undisputed ownership and possession of land measuring area ( as per norms)	Urban 03 Acers	Yes ✓	5	05	
			No	0		
		Rural 05 Acers	Yes	5		
			No	0		
2.	College Building/ Buildings	Own	✓	5	05	
		Rental		0		
		RCC		5		
		Temporary		0		
3.	Built up area as per University/UGC norms	a. More or as per Norms	✓	5	05	
		b. 75% of norms		2		
		c. Less than 75% of norms		1		



4.	Adequate well-furnished class rooms as per strength of College Required No. : _____ Available No. : _____	a. Above 75%	✓	5	05	
		b. Below 75%		2		
5.	Digital Class Rooms	a. Above 03	✓	10	05	
		b. Below 03		05		
6.	Number of books added in the Library during last three years	a. Above 1000	✓	5	05	
		b. 500-1000		3		
		c. Less than 500		1		
7.	Journals subscribed (hard copies)	a. Above 10	✓	5	05	
		b. 5-10		3		
		c. Below 5		1		
8.	Daily Library usage out of total students	a. More than 10%	✓	2	05	
		b. 05%-10%		1		
		c. Less than 05%		0		





9.	Library Facilities					
a.	Separate library building	Yes	✓	5	05	
		No		00		
b.	Common Reading Room	Yes	✓	5	05	
		No		0		
c.	Staff Reading Room	Yes	✓	5	05	
		No		0		
d.	Night Reading room	Yes	✓	2	02	
		No		0		
e.	Reprographic Facilities (Xerox)	Yes	✓	2	02	
		No		0		
f.	Qualified librarian appointed	Yes		3		
		No		0		
g.	Required library staff appointed	Yes	✓	3	03	
		No		0		
h.	Student visiting register maintained	Yes	✓	2	02	
		No		0		
i.	Student complaint/ Suggestion box maintained	Yes	✓	2	02	
		No		0		
j.	Teaching staff visiting register maintained	Yes	✓	2	02	
		No		0		
k.	Fire Extinguish Equipment	Yes	✓	2	02	
		No		0		
l.	Other: -student teacher library if any (MoU, Society, etc.)	Yes	✓	1	01	
		No		0		
m.	Physical verification of stock register	Yes	✓	3	03	
		No		0		
n.	No. of e-data bases	Yes	✓	1	01	
		No		0		
o.	No. of non-book materials	Yes	✓	1	01	
		No		0		

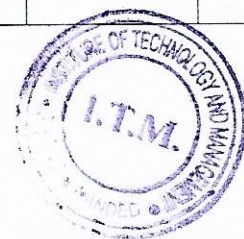


p.	Internet browsing record register	Yes	✓	1	01	
		No		0		
q.	Book Issue / Receive record register	Yes	✓	1	01	
		No		0		
r.	Book bank facility	Yes		1		
		No		0		
s.	Accession Register	Yes	✓	2	02	
		No		0		
10.	Library Automation					
a.	OPAC	Yes	✓	2	02	
		No		0		
b.	N list	Yes		2		
		No		0		
c.	Digital Library Facility	Yes	✓	2	02	
		No		0		
d.	Internet facility for Staff	Yes	✓	2	02	
		No		0		
e.	Internet facility for student	Yes	✓	2	02	
		No		0		
11.	Details of Library books/Journals/News Papers					
a.	Total No. of Books (Min. 10000)	10000 above	✓	10		
		5000- below 10000		05		
		Below 5000		02		
b.	No. of Titles Available (Min. 1000)	1000 above	✓	10		
		500- below 1000		05		
		Below 500		02		
c.	College magazine (Published yearly)	Yes		2		
		No	✓	0		
d.	No. of News Papers (Min.10)	10 and above	✓	03		
		5 - below 10		02		
		Below 5		01		

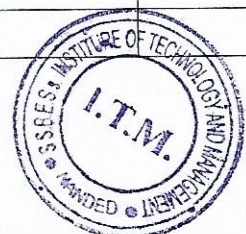




e.	Books/ journals Published by College/Institution (Last 03 Years)	Yes		3		
		No	✓	0		
12.	Sufficient Funds allotted to the Library by management Utilization of funds ( Last 3 Years)	1 lack and above	✓	5		
		50000 - below 1 lack		3		
		Below 50000		1		
13.	Principal Cabin with rest room	Yes	✓	2	02	
		No		0		
14.	Girls Common Room	Yes	✓	2	02	
		No		0		
15.	Boys Common Room	Yes	✓	2	02	
		No		0		
16.	Well Furnished Staff room	Yes	✓	2	02	
		No		0		
17.	Store room	Yes	✓	2	02	
		No		0		
18.	Gym	Yes	✓	2	02	
		No		0		
19.	Separate Seminar Hall	Yes	✓	2	02	
		No		0		
20.	Auditorium	Yes	✓	2	02	
		No		0		
21.	Girls Hostel	Yes	✓	2	02	
		No		0		
22.	Boys Hostel	Yes	✓	2	02	
		No		0		
23.	Principal Quarter Within Campus/ Nearby College	Yes		2		
		No		0		
24.	Adequate of Toilets for Girls	Yes	✓	2	02	
		No		0		
25.	Adequate Toilets for Boys	Yes	✓	2	02	
		No		0		



26	Adequacy Toilets for Staff	Yes	✓	5	02	
		No		0		
27.	Play Ground	Yes	✓	5	05	
		No		0		
28.	Special facilities for Special Person (Divyang) students	Yes	✓	2	02	
		No		0		
29	Pure drinking water facilities	Yes	✓	2	02	
		No		0		
30	Canteen	Yes	✓	2	02	
		No		0		
31	Health centre facility with first Aid	Yes	✓	2	02	
		No		0		
32	Guest Room	Yes	✓	2	02	
		No		0		
33	Career Guidance cell	Yes	✓	2	02	
		No		0		
34	Placement Cell	Yes	✓	2	02	
		No		0		
35	Teacher-Guardian Scheme	Yes	✓	2	02	
		No		0		
36	Group Insurance Faculty for student	Yes	✓	1	01	
		No		0		
37	NSS Unit with Room	Yes	✓	1	01	
		No		0		
38	NCC Unit with Room	Yes		1		
		No		0		
39	Indoor-Outdoor game facility	Yes	✓	1	01	
		No		0		
40	Separate Administrative Block	Yes	✓	2	02	
41	Backup facilities for electricity ( Inverter/Generator)	Yes	✓	5	05	
		No		0		





42	Solar Energy	Yes	✓	5	05	
		No		0		
43	Water Harvesting	Yes		5		
		No		0		
44	Fire Extinguisher office	Yes	✓	2	05	
		No		0		
45	Independent Examination office	Yes	✓	2	02	
		No		0		
46	No and size of laboratories University Norms Required No Available No					
47	Adequate of laboratory equipment's					

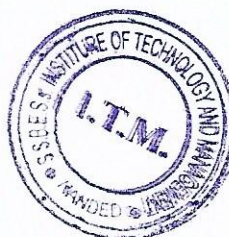


**Computer facilities:** (For each one point)(Maximum 10 Marks)

Sr. No.	Particulars	Marks	Availability
01	No. of Computers terminals	01	✓
02	Hardware specialization	01	✓
03	No. of terminals in LAN	02	✓
04	Relevant legal software	02	✓
05	Printers	02	✓
06	Internet facility	01	✓
07	UPS, LCD,TV if any	01	✓

**For Science Faculty**

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1.	No. and size of Laboratories as per University norms Required No. : _____ Available No. : _____	a. Above 75%	✓	5	05	
		b. 50-75%		2		
		c. Below 50%		1		
2	Adequacy of Laboratory equipment's as per curriculum	a. Above 80%	✓	3	03	
		b. 50-80%		2		
		c. Below 50%		1		
3	Library Automation					
A	Departmental Library	Yes	✓	2	02	
		No		0		
b	Computer facility as department	Yes	✓	2	02	
		No		0		
4	Botanical Garden	Yes		3		
		No		0		
5	Central Instrumentation Centre	Yes		3		
		No		0		
6	Proper Sewerage	Yes	✓	2	02	
		No		0		



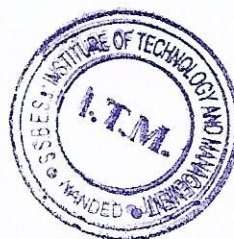


**Criteria-III**

**Management of Finance:**

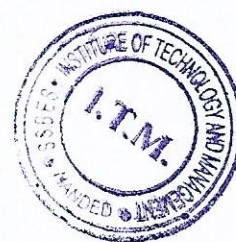
**(40 Mark)**

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1	Last Year Budget Provision	Yes	✓	3		
		No		0		
2	Audit Report of Last three year	Yes	✓	5		
		No		0		
3	Compliance of audit report	a. Above 90 %	✓	2		
		b. below 90 %		0		
4	Cash Book and Ledger	Yes	✓	2		
		No		0		
5	GOI Scholarship record	Yes	✓	2		
		No		0		
6	Student Fee Register	Yes	✓	2		
		No		0		
7	Dead Stock Registers	Yes	✓	2		
		No		0		
8	Whether the receipt of student aid fund fees is fully utilized for the same	Yes	✓	4		
		No		0		
9	Funds from different bodies/Sources (give details of last three years)	Yes		6		
		No		0		
10.	Generation of funds Through self-financing courses ( courses run without government grants)	Yes	✓	2		
		No		0		
11.	Generation of funds Through Consultancy services (all) (attaché separate sheet inflowing format)	Yes		5		
		No		0		



Sr. No.	Name of Agency	Central Govt./State Govt./NGO/Self Finance/ Consultancy	Title of Scheme	Year	Amount
1					
2					
3					
4					
5					

12	Does your college pay affiliation fees to the University regularly? (attach photo copies of last Five (05) years receipts)	Yes	✓	5	05	
		No		0		





# Criteria-IV

## Administrative Criteria:

(60 Mark)

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1	Academic Calendar prepared	Yes	✓	1		
		No		0		
2	Division of work	Yes	✓	1		
		No		0		
3	Teaching plan submitted by teachers	Yes	✓	2		
		No		0		
4	Office atomization ( with details software)	Yes	✓	2		
		No		0		
5	Appointment letters given to all teaching and non-teaching staff	Yes	✓	2		
		No		0		
6	Are Confirmation orders issued to teachers and non-teaching after completion of probation? (Attach Copy)	Yes	✓	2		
		No		0		
7	Service book record of all staff is updated and maintained in duplicate	Yes	✓	2		
		No		0		
8	Amount towards Pay Slip/GPF/CPF/DCPS/ NPS of staff is deposited with concerned office and Receipts given	Yes	✓	2		
		No		0		
9	Provision for gratuity of all staff is made by Govt./Institution	Yes		2		
		No		0		
10	Is salary paid as per University/Govt. norms to employers?	Yes		2		
		No		0		



11	Is salary paid as per University/Govt norms to self-financing course teachers?	Yes	✓	2		
		No		0		
12	Amount of income tax and professional tax deposited regularly to the concern office.	Yes	✓	2		
		No		0		
13	Whether permission file submitted to concern office within stipulated time?	Yes	✓	2		
		No		0		
14	Whether the fees charged as per university & Govt. Norms	Yes	✓	2		
		No		0		
15	Whether the teachers are relived for RC/OC/ST within time?	Yes	✓	10		
		No		0		
16	Whether the CAS benefits are given to teachers in proper time?	Yes		10		
		No		0		
17	Whether any Grievances are filled against institution or Principal in court of law or in University Grievance cell ?	Yes		0		
		No	✓	5		
18	Whether any inquire committee is established/ Visited against institution principal or its staff	Yes		0		
		No	✓	5		
19	Whether Seniority list of teaching staff is maintained & updated	Yes	✓	2		
		No		0		
20	Whether seniority list of Non-Teaching staff is maintained & updated	Yes	✓	2		
		No		0		



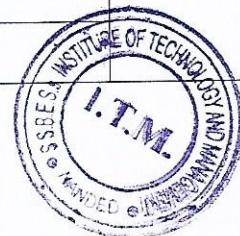


## Criteria-V

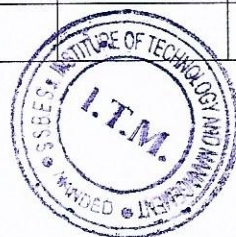
## Academic Criteria:

(180 Mark)

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
A	Accreditation					
1.	Accreditation by NAAC	a. Reaccredited		10		
		b. Accredited		5		
		c. Fresh applied		2		
		d. Not applied	✓	0		
B	Human Resource					
1.	Principal	a. Regular	✓	5		
		b. In charge (Approved) (Less than one year)		2		
		c. Above one Year		0		
		d. In charge (Unapproved)		0		
2.	Physical Director	a. Regular		2		
		b. In charge	✓	1		
3.	Librarian	a. Regular		2		
		b. In-charge	✓	1		
4.	Number of regular Faculty as per University approved workload Required : _____ Available: _____	a. 100%	✓	5		
		b. 80%-99%		4		
		c. 60-79%		2		
		d. 40-59%		1		
		e. Below 40%		0		
5.	Whether the post of Registrar/Office Superintendent is approved/and filled?	Yes	✓	2		
		No		0		
6.	Number Approved Non- teaching No. of Posts : _____ Available: _____	a. 100%		4		
		b. 80%-99%		3		
		c. 60-79%		2		
		d. 40-59%		1		
		e. Below 40%		0		

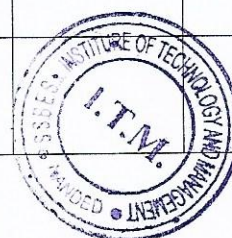


7.	Percentage of Teachers with Ph.D. qualification (only higher qualification can be consider while Showing percentage)	a. Above 40%		4		
		b. 30%-40%		3		
		c. 20-30	✓	2		
		d. Up to 20%		1		
		e. Nil		0		
8.	Percentage of Teachers with M.Phil. qualification	a. Above 40%		4		
		b. 30%-40%	✓	3		
		c. 20-30		2		
		d. Up to 20%		1		
		e. Nil		0		
9.	Percentage of Teachers with NET/SET qualification	a. Above 40%		4		
		b. 30%-40%		3		
		c. 20-30	✓	2		
		d. Up to 20%		1		
		e. Nil		0		
C	Learning Resources					
1.	No. of LCD Projectors	a. More than 5	✓	5		
		b. 4		4		
		c. 3		3		
		d. 2		2		
		e. 1		1		
		f. Nil		0		
D	Curricular Coverage					
1	Theory subject lesson plan prepared and followed	Yes	✓	2		
		No		0		
2	Industry/ Study tour/Practical plan prepared followed	Yes	✓	2		
		No		0		
3	Student Feedback about Satisfactory Coverage of Curriculum	Yes	✓	2		
		No		0		

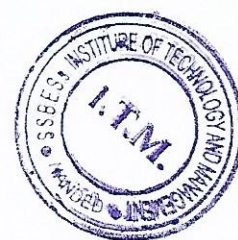




2.	Actual presentee of students in class at the time of visit		a. Above 75%	✓	5		
			b. 64-74%		3		
			c. Below 64% - 40%		1		
			c. Below 40%		0		
3.	Assessment of student before University examination ( Internal Examination)		a. Conducted	✓	2		
			b. Few items conducted		1		
			c. Not conducted		0		
<b>E</b>	<b>Faculty and Student Development (60 Marks)</b>						
1.	Research Papers published						
a.	No. of Research papers published in international journals with impact factory during last three year (UGC listed)		a. 10 and above	✓	10		
			b. 5-9		5		
			c. 2-4		3		
b.	No. of Research papers published in National journals with impact factory during last three year (UGC listed)		a. 10 and above	✓	05		
			b. 5-9		04		
			c. 2-4		03		
c.	No. of research publications in National Journal with ISSN Number during last three years by faculty		a. 10 and more		10		
			b. 5-9	✓	5		
			c. Less than 4		2		
2.	No. of faculty presented papers in symposium/ Workshop/ conference/ seminar in last 3 year by faculty		a. 5	✓	5		
			b. 3		3		
			c. Less than 3		1		
			d. Nil		0		
3.	Books published with/without ISBN in last 3 years by faculty		a. 5 or more		5		
			b. 1-4		3		
			c. Nil		0		
4.	No. of faculties contributed as resource persons at		a. More than 4		4		

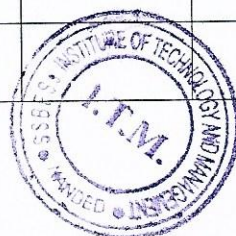


	QIP/symposium/ Workshop/ Conference/ seminar in last 3 year	b. 1-3	✓	3		
		c. Nil		0		
5.	Contribution of Institution and faculty members to the development of the curriculum of the University ( as M.C. Member, Dean, Senate, Academic council, BOS, Faculty etc.	a. More than 03	✓	05		
		b. Less than 03		03		
		c. No		0		
6	No. of QIP/Symposium/Works hop/Conference/Seminar organized by College at International/ National /Regional/University level in last 3 years	a. More than 09		5		
		b. 6-9		3		
		c. 1-5	✓	2		
		d. Nil		0		
7	Awards to Teachers ( Govt. and University only)	a. International		10		
		b. National		7		
		c. State		5		
		d. University		3		
8	Experts lectures organized in the college during last 3 years (out of Institution Experts)	a. More than 12		5		
		b. 12		4		
		c. 9	✓	3		
		d. 6		2		
		e. 3		1		
		f. Nil		0		
9	No. of personality Development programme organized for student for last three years	a. More than 05	✓	5		
		b. 3-4		3		
		c. 1-2		2		
		d. Nil		0		

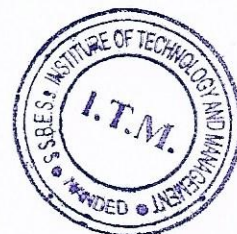




F	Result and placements					
1	No. of students in University merit list in final year in last three years	a. More than 3	✓	3		
		b. 2		2		
		c. 1		1		
		d. Nil		0		
2	No. of students passed in first class and above in final year	a. above 60%	✓	3		
		b. 30-60%		1		
		c. Below 30%		0		
3	Average result of final year of last 3 years	a. above 90%	✓	3		
		b. Above 75%-90%		2		
		c. 60%-75%		1		
		d. Less than 60%		0		
4	Campus placement of final year students during last 3 years	a. Above 30%		3		
		b. 20%-30%	✓	2		
		c. Below 20%		1		
		d. Nil		0		
5	Students going for higher education during last 3 years	a. Above 70%	✓	3		
		b. 50%-70%		2		
		c. Below 50%		1		
		d. Nil		0		
6	Faculty recognition for guiding research (M.Phil./Ph.D.)	a. More than 5		5		
		b. 3-4		4		
		c. 1-2	✓	3		
		d.-		0		
7	Awards and recognition received for extension activities during last three years to the college	Yes		2		
		No		0		
8	Awards and recognition received for extension activities during last three years to the faculty	Yes	✓	2		
		No		0		



9	Awards and recognition received for extension activities during last three years to the student	Yes		2		
		No		0		
10	Special Merit show in sports by students	a. International		10		
		b. National		08		
		c. Inter University		06		
		d. University		04		
11	Special Merit show in cultural events by students	a. International		10		
		b. National		08		
		c. Inter University		06		
		d. University		04		
12	Special Merit Show in NSS/NCC Students	a. National		04		
		c. State		02		
G.	Extracurricular Activities					
1	Sports competition organized at National/inter university zone in Last 3 Years	Yes		5		
		No		0		
2	Organizing Inter zonal/Zonal Sports Competitions during last 3 years	Yes		2		
		No		0		
3	Organization of State/University level Quiz/Education competition in last three year ( By NSS/NCC or other departments)	Yes		2		
		No		0		
4	Organizing Youth festival at University level events during last 3 years	Yes		2		
		No		0		
5	Organizing Youth festival at District level events during last 3 years	Yes		2		
		No		0		



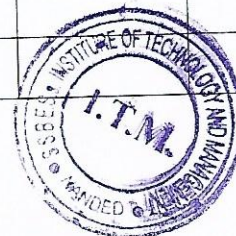


**Criteria-V****for Science Faculty (15 Marks)**

1	Minor research Project completed in last three years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		
2	Minor Research project undertake in last three years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		
3	No of Consultancy Services Undertaken by Faculty in last three Years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		

**Criteria-VI Socio-Economic Criteria:****(20 Mark)**

1	Whether alumni association exists or not?	a. Registered		4		
		b. Unregistered	✓	2		
		c. Not exist		0		
2	Alumni meet once in a Year?	Yes	✓	2		
		No		0		
3	Contribution of Alumni in development of college (expert lectures/Placements/funding/Sponsorship etc.)	a. Multiple activities	✓	4		
		b. single activity		2		
		c. No activity		0		
4	No. of MOU with Industry, Government, NGO or any other organisation	a. More than 2	✓	5		
		b. Less than 1		2		
		c. Nil		0		
5	College organized blood donation camp during last 3 years	a. 2 or More	✓	2		
		b. 1		1		
		c. Nil		0		
6	No. of programme organized for environmental awareness	a. 3	✓	3		
		b. 2		2		
		c. 1		1		
		d. Nil		0		
7	Contribution of faculty to Social Activity (Give Proof)	a. More than 2	✓	4		
		b. Less than 2		2		



8	Contribution of Institution to Social Activity (Give proof)	a. More than 2	✓	4		
		b. Less than 2		2		



**Chairman**

**Member**

**Member**

**Member**

**Dr. M. M. Bokare**

**Dr. M.S. Altamash**

**Mr. P.U. Shegaonkar**

**Dr. P.B.Tamsekar**

**Place : NANDED**

**Date : 9 May 2019**



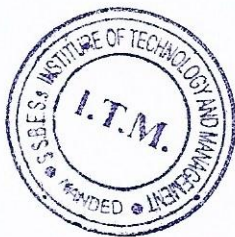




**Shri Sharda Bhavan Education Society's**  
**INSTITUTE OF TECHNOLOGY & MANAGEMENT,**  
**NANDED**

**INTERNAL ACACEMIC AUDIT**  
**2019\_2020**

Director  
Shri Sharda Bhavan Education Society's  
Institute of Technology and Management,  
NANDED.



26 March 2020

To,  
The Director,  
Institute of Technology & Management,  
Nanded 431602.

Subject: INTERNAL ACADEMIC AUDIT 2019-2020

Respected Sir,

As per the subject cited above, I am herewith submitting the Internal Academic of **Shri Sharda Bhavan Education Society' Institute of Technology and Management, VIP Road, Nanded.** Our committee has prepared this report and submitting the report. Hence, it is requested that the report may be accepted.

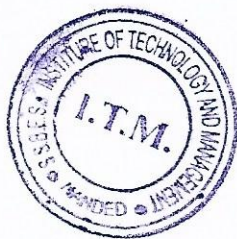
Thanking you.

Yours faithfully,



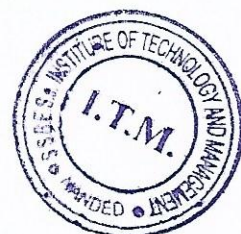
Dr. M.M. Bokare  
Chairman  
Internal Academic  
Audit Report Committee

**H. U. D.**  
**Comp. Sci. Dept.**  
SSBES's.  
Institute of Tech & Mgt  
VIP Road, Nanded





1. Name of the College : **Shri Sharda Bhavan Education Society'**  
(As per Government **Institute of Technology and Management,**  
Approval Letter attached **Nanded**  
copy)  
Address : **V.I.P. Road, Nanded-431602**
- College/Institution : 1997-1998  
establishment Year  
Telephone : STD Code : 02462 No. 254850  
E-Mail ID : ssbesitm@yahoo.com  
Website Address : www.ssbesitm.org  
Type of Institute/College: Co-Education  
By Shift : Regular  
Location : Urban  
It is Recognized Minority : No  
Institution :  
Status of University affiliation **Permanent**
- UGC 2(f)/12(B) Approval : YES (Grant-in-Aided/Non granted/  
Source of Funding Permanently Non-granted)  
Courses Taught in the College : **1. BCA, BBA, B.Sc. (H.S.)**  
**2. MCA**  
**3. MBA**
- Date of Accreditation : Cycle 1 : \_Preparing
2. Name of Trust/Society : **Shri Sharda Bhavan Education Society,**  
**Nanded**  
Address : ITM Building, VIP Road, Nanded-431602  
Year of establishment : 1963  
Telephone : STD Code : 02462 No. 250949
3. **For Communication :**  
Name of the Principal : Dr.Suryakant Baburao Thorat  
Mobile No. :9422186681  
Telephone :02462-254850  
Email-ID : ssbesitm@yahoo.com  
Fax : 02462-254850  
Name of the Vice-Principal : Madhav Motiram Bokare  
Mobile No. :9421870580  
Telephone :02462-253471  
Email-ID :ssbesitm@yahoo.com  
Fax : 02462-254850  
Name of Coordinator IQAC : Mr. S. N. Kokate  
Mobile No. : 9422870188  
Telephone : NA  
Email-ID : [kokatesatish@gmail.com](mailto:kokatesatish@gmail.com)  
Fax : NA



4. Details of recognition/ Approval by Statuary/Regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI, Bar Council ect. (Other than UGC)

Statuary Regulatory Authority	Recognition/ Approval Details Institution/ Dept. programme	Validity	Remark
AICTE	MCA (Computer Science)	2019-2020	Approved
AICTE	MBA (Management)	2019-2020	Approved
SRTMUN	BCA (Computer Application)	Permanent	Approved
SRTMUN	BBA (Management)	Permanent	Approved
SRTMUN	B.Sc.(HS)	2019-2020	Approved

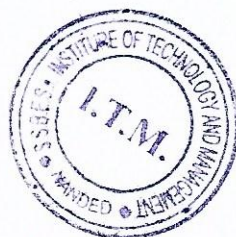
(Attach the recognition/Approval letter)

5. Other Information :

- a. Is the College applied for availing the autonomous Status No
- b. Is the College recognised by UGC as a College with potential for Excellence (CPE) No
- c. For its performance by any other government agency? (other than UGC) No  
(If Yes attach copy)

6. Details of Students enrolled:

Level	Faculty	Class	Male	Female	Total Strength
UG	Arts	-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
	Science	BCA	345	220	565
		B.Sc.(H.S.)	118	24	142
PG	Commerce	-----	-----	-----	-----
		BBA	364	164	528
		-----	-----	-----	-----
	Arts	-----	-----	-----	-----
		-----	-----	-----	-----
		-----	-----	-----	-----
	Science	MCA	19	20	39
		-----	-----	-----	-----
	Commerce	MBA	43	32	75
		-----	-----	-----	-----



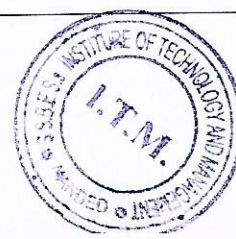


**Criteria-I**

**Governance and policy Making:**

**(40 Marks)**

Governance and policy Making: (10 Marks)						
Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1	CDC in place as per university act	Yes		02	01	
		No		00		
2	Whether two meetings of CDC were conducted during last year or not?( 1 mark for each year, last 3 years)	Yes	✓	03	02	
		No		00		
3	Officers appointed for RTI issues	Yes	✓	02	01	
		No		00		
4	Anti-ragging Committee and meetings	Yes	✓	02	02	
		No		00		
5	Sexual Harassment Prevention Committee meetings	Yes	✓	02	01	
		No		00		
6	Internal Quality Assurance Cell	Yes	✓	04	01	
		No		00		
7	Whether the AQAR send regularly?	Yes		04	--	
		No	✓	00		
	If Yes, details regarding submission of AQAR to NAAC ( No. of reports sent/ No. of reports to be sent = marks)					
8	Scholarships monitoring & implementation committees established and regular meetings	Yes	✓	02	01	
		No		00		
9	Is Grievance Redressal Committee established and regular meetings	Yes	✓	02	02	
		No		00		
10	Purchase Committee and meetings	Yes	✓	02	01	
		No		00		
11	Student Council	Yes	✓	02	01	
		No		00		
12	Minutes of Student Council Meetings	Yes	✓	01	01	
		No		00		
	Student council meetings:					

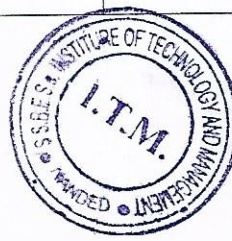


	Year I Meeting -01 ( DD / MM /YYYY ) ( DD / MM /YYYY )	Year II Meeting -03 ( DD / MM /YYYY ) ( DD / MM /YYYY )	Year III Meeting -05 ( DD / MM /YYYY ) ( DD / MM /YYYY )	Meeting -06 ( DD / MM /YYYY ) ( DD / MM /YYYY )	
13	Library Committee and meetings	Yes No	✓ 	02 00	02
14	Students development cell established	Yes No	✓ 	02 00	02
15	Development fund Utilization Committee and meetings	Yes No	✓ 	02 00	02
16	Vision/Mission & Goals	Yes No	✓ 	02 00	02
17	Exam Committees	Yes No	✓ 	02 00	01
18	Whether Citizen chart Prepared and Board displayed	Yes No	✓ 	02 00	02

### Criteria-II

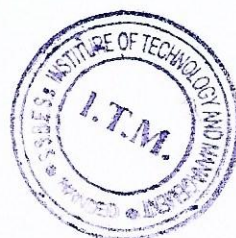
#### Infrastructure and Students Amenities/facilities:(220Marks 240 for Science Faculty)

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1.	Total Undisputed ownership and possession of land measuring area ( as per norms)	Urban 03 Acers	Yes No	✓ 	5 0	04
		Rural 05 Acers	Yes No	 	5 0	
2.	College Building/ Buildings	Own	✓	5	04	
		Rental		0		
		RCC		5		
		Temporary		0		
3.	Built up area as per University/UGC norms	a. More or as per Norms	✓	5	04	
		b. 75% of norms		2		
		c. Less than 75% of norms		1		

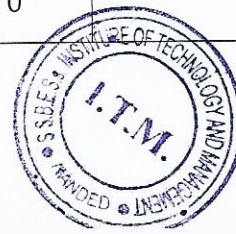




4.	Adequate well-furnished class rooms as per strength of College Required No. : _____ Available No. : _____	a. Above 75%	✓	5	04	
		b. Below 75%		2		
5.	Digital Class Rooms	a. Above 03	✓	10	04	
		b. Below 03		05		
6.	Number of books added in the Library during last three years	a. Above 1000	✓	5	05	
		b. 500-1000		3		
		c. Less than 500		1		
7.	Journals subscribed (hard copies)	a. Above 10	✓	5	04	
		b. 5-10		3		
		c. Below 5		1		
8.	Daily Library usage out of total students	a. More than 10%	✓	2	05	
		b. 05%-10%		1		
		c. Less than 05%		0		

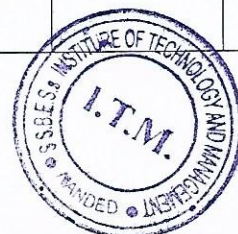


9.	Library Facilities					
a.	Separate library building	Yes	✓	5	03	
		No		00		
b.	Common Reading Room	Yes	✓	5	03	
		No		0		
c.	Staff Reading Room	Yes	✓	5	01	
		No		0		
d.	Night Reading room	Yes	✓	2	00	
		No		0		
e.	Reprographic Facilities (Xerox)	Yes	✓	2	01	
		No		0		
f.	Qualified librarian appointed	Yes		3		
		No		0		
g.	Required library staff appointed	Yes	✓	3	03	
		No		0		
h.	Student visiting register maintained	Yes	✓	2	02	
		No		0		
i.	Student complaint/ Suggestion box maintained	Yes	✓	2	02	
		No		0		
j.	Teaching staff visiting register maintained	Yes	✓	2	02	
		No		0		
k.	Fire Extinguish Equipment	Yes	✓	2	02	
		No		0		
l.	Other: -student teacher library if any (MoU, Society, etc.)	Yes	✓	1	01	
		No		0		
m.	Physical verification of stock register	Yes	✓	3	03	
		No		0		
n.	No. of e-data bases	Yes	✓	1	01	
		No		0		
o.	No. of non-book materials	Yes	✓	1	01	
		No		0		

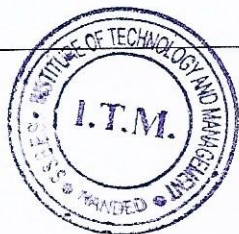




p.	Internet browsing record register	Yes	✓	1	01	
		No		0		
q.	Book Issue / Receive record register	Yes	✓	1	01	
		No		0		
r.	Book bank facility	Yes		1		
		No		0		
s.	Accession Register	Yes	✓	2	02	
		No		0		
10.	Library Automation					
a.	OPAC	Yes	✓	2	02	
		No		0		
b.	N list	Yes		2	02	
		No		0		
c.	Digital Library Facility	Yes	✓	2	02	
		No		0		
d.	Internet facility for Staff	Yes	✓	2	02	
		No		0		
e.	Internet facility for student	Yes	✓	2	02	
		No		0		
11.	Details of Library books/Journals/News Papers					
a.	Total No. of Books (Min. 10000)	10000 above		10		
		5000- below 10000	✓	05	05	
		Below 5000		02		
b.	No. of Titles Available (Min. 1000)	1000 above		10		
		500- below 1000	✓	05	05	
		Below 500		02		
c.	College magazine (Published yearly)	Yes		2		
		No	✓	0		
d.	No. of News Papers (Min.10)	10 and above		03		
		5 - below 10	✓	02	02	
		Below 5		01		

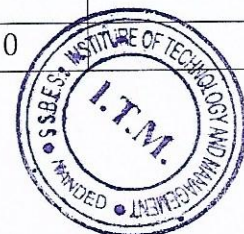


e.	Books/ journals Published by College/Institution (Last 03 Years)	Yes		3		
		No	✓	0		
12.	Sufficient Funds allotted to the Library by management Utilization of funds ( Last 3 Years)	1 lack and above	✓	5		
		50000 - below 1 lack		3		
		Below 50000		1		
13.	Principal Cabin with rest room	Yes	✓	2	02	
		No		0		
14.	Girls Common Room	Yes	✓	2	02	
		No		0		
15.	Boys Common Room	Yes	✓	2	02	
		No		0		
16.	Well Furnished Staff room	Yes	✓	2	02	
		No		0		
17.	Store room	Yes	✓	2	02	
		No		0		
18.	Gym	Yes	✓	2	02	
		No		0		
19.	Separate Seminar Hall	Yes	✓	2	02	
		No		0		
20.	Auditorium	Yes	✓	2	02	
		No		0		
21.	Girls Hostel	Yes	✓	2	02	
		No		0		
22.	Boys Hostel	Yes	✓	2	02	
		No		0		
23.	Principal Quarter Within Campus/ Nearby College	Yes		2		
		No		0		
24.	Adequate of Toilets for Girls	Yes	✓	2	02	
		No		0		
25.	Adequate Toilets for Boys	Yes	✓	2	02	
		No		0		





26	Adequacy Toilets for Staff	Yes	✓	5	03	
		No		0		
27.	Play Ground	Yes	✓	5	02	
		No		0		
28.	Special facilities for Special Person (Divyang) students	Yes	✓	2	01	
		No		0		
29	Pure drinking water facilities	Yes	✓	2	02	
		No		0		
30	Canteen	Yes	✓	2	02	
		No		0		
31	Health centre facility with first Aid	Yes	✓	2	02	
		No		0		
32	Guest Room	Yes	✓	2	02	
		No		0		
33	Career Guidance cell	Yes	✓	2	02	
		No		0		
34	Placement Cell	Yes	✓	2	02	
		No		0		
35	Teacher-Guardian Scheme	Yes	✓	2	02	
		No		0		
36	Group Insurance Faculty for student	Yes	✓	1	01	
		No		0		
37	NSS Unit with Room	Yes	✓	1	01	
		No		0		
38	NCC Unit with Room	Yes		1		
		No		0		
39	Indoor-Outdoor game facility	Yes	✓	1	01	
		No		0		
40	Separate Administrative Block	Yes	✓	2	02	
41	Backup facilities for electricity ( Inverter/Generator)	Yes	✓	5	05	
		No		0		



42	Solar Energy	Yes	✓	5	05	
		No		0		
43	Water Harvesting	Yes		5		
		No		0		
44	Fire Extinguisher office	Yes	✓	2	05	
		No		0		
45	Independent Examination office	Yes	✓	2	02	
		No		0		
46	No and size of laboratories University Norms Required No Available No					
47	Adequate of laboratory equipment's					



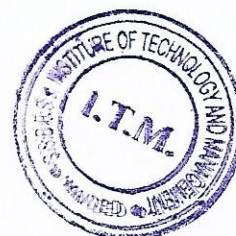


**Computer facilities:** (For each one point)(Maximum 10 Marks)

Sr. No.	Particulars	Marks	Availability
01	No. of Computers terminals	01	✓
02	Hardware specialization	01	✓
03	No. of terminals in LAN	02	✓
04	Relevant legal software	02	✓
05	Printers	02	✓
06	Internet facility	01	✓
07	UPS, LCD,TV if any	01	✓

**For Science Faculty**

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1.	No. and size of Laboratories as per University norms Required No. : _____ Available No. : _____	a. Above 75%	✓	5	05	
		b. 50-75%		2		
		c. Below 50%		1		
2	Adequacy of Laboratory equipment's as per curriculum	a. Above 80%	✓	3	03	
		b. 50-80%		2		
		c. Below 50%		1		
3	Library Automation					
A	Departmental Library	Yes	✓	2	02	
		No		0		
b	Computer facility as department	Yes	✓	2	02	
		No		0		
4	Botanical Garden	Yes		3		
		No		0		
5	Central Instrumentation Centre	Yes		3		
		No		0		
6	Proper Sewerage	Yes	✓	2	02	
		No		0		

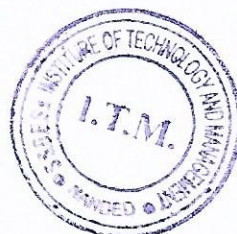


**Criteria-III**

**Management of Finance:**

**(40 Mark)**

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1	Last Year Budget Provision	Yes	✓	3		
		No		0		
2	Audit Report of Last three year	Yes	✓	5		
		No		0		
3	Compliance of audit report	a. Above 90 %	✓	2		
		b. below 90 %		0		
4	Cash Book and Ledger	Yes	✓	2		
		No		0		
5	GOI Scholarship record	Yes	✓	2		
		No		0		
6	Student Fee Register	Yes	✓	2		
		No		0		
7	Dead Stock Registers	Yes	✓	2		
		No		0		
8	Whether the receipt of student aid fund fees is fully utilized for the same	Yes	✓	4		
		No		0		
9	Funds from different bodies/Sources (give details of last three years)	Yes		6		
		No		0		
10.	Generation of funds Through self-financing courses ( courses run without government grants)	Yes	✓	2		
		No		0		
11.	Generation of funds Through Consultancy services (all) (attaché separate sheet inflowing format)	Yes		5		
		No		0		





Sr. No.	Name of Agency	Central Govt./State Govt./NGO/Self Finance/ Consultancy	Title of Scheme	Year	Amount
1					
2					
3					
4					
5					

12	Does your college pay affiliation fees to the University regularly? (attach photo copies of last Five (05) years receipts)	Yes	✓	5	05	
		No		0		

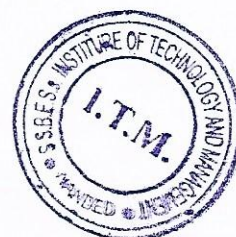


**Criteria-IV**

**Administrative Criteria:**

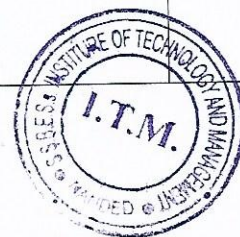
**(60 Mark)**

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
1	Academic Calendar prepared	Yes	✓	1		
		No		0		
2	Division of work	Yes	✓	1		
		No		0		
3	Teaching plan submitted by teachers	Yes	✓	2		
		No		0		
4	Office atomization ( with details software)	Yes	✓	2		
		No		0		
5	Appointment letters given to all teaching and non-teaching staff	Yes	✓	2		
		No		0		
6	Are Confirmation orders issued to teachers and non-teaching after completion of probation? (Attach Copy)	Yes	✓	2		
		No		0		
7	Service book record of all staff is updated and maintained in duplicate	Yes	✓	2		
		No		0		
8	Amount towards Pay Slip/GPF/CPF/DCPS/ NPS of staff is deposited with concerned office and Receipts given	Yes	✓	2		
		No		0		
9	Provision for gratuity of all staff is made by Govt./Institution	Yes		2		
		No		0		
10	Is salary paid as per University/Govt. norms to employers?	Yes		2		
		No		0		





11	Is salary paid as per University/Govt norms to self-financing course teachers?	Yes	✓	2		
		No		0		
12	Amount of income tax and professional tax deposited regularly to the concern office.	Yes	✓	2		
		No		0		
13	Whether permission file submitted to concern office within stipulated time?	Yes	✓	2		
		No		0		
14	Whether the fees charged as per university & Govt. Norms	Yes	✓	2		
		No		0		
15	Whether the teachers are relived for RC/OC/ST within time?	Yes	✓	10		
		No		0		
16	Whether the CAS benefits are given to teachers in proper time?	Yes		5		
		No		0		
17	Whether any Grievances are filled against institution or Principal in court of law or in University Grievance cell ?	Yes		0		
		No	✓	5		
18	Whether any inquire committee is established/ Visited against institution principal or its staff	Yes		0		
		No	✓	5		
19	Whether Seniority list of teaching staff is maintained & updated	Yes	✓	2		
		No		0		
20	Whether seniority list of Non-Teaching staff is maintained & updated	Yes	✓	2		
		No		0		

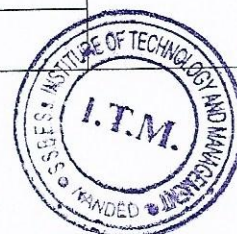


## Criteria-V

## Academic Criteria:

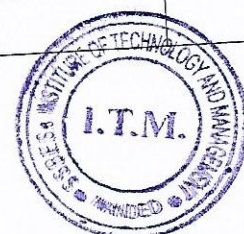
(180 Mark)

Sr. No.	Criteria	Observation	Mark ✓	Marks allotted	Marks obtained	Remark
A	Accreditation					
1.	Accreditation by NAAC	a. Reaccredited		10		
		b. Accredited		5		
		c. Fresh applied		2		
		d. Not applied	✓	0		
B	Human Resource					
1.	Principal	a. Regular	✓	5		
		b. In charge (Approved) (Less than one year)		2		
		c. Above one Year		0		
		d. In charge (Unapproved)		0		
2.	Physical Director	a. Regular		2		
		b. In charge	✓	1		
3.	Librarian	a. Regular		2		
		b. In-charge	✓	1		
4.	Number of regular Faculty as per University approved workload Required : _____ Available: _____	a. 100%	✓	5		
		b. 80%-99%		4		
		c. 60-79%		2		
		d. 40-59%		1		
		e. Below 40%		0		
5.	Whether the post of Registrar/Office Superintendent is approved/and filled?	Yes	✓	2		
		No		0		
6.	Number Approved Non- teaching No. of Posts : _____ Available: _____	a. 100%		4		
		b. 80%-99%		3		
		c. 60-79%		2		
		d. 40-59%		1		
		e. Below 40%		0		



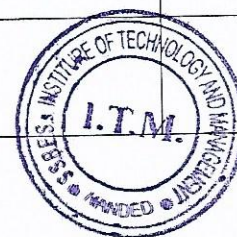


7.	Percentage of Teachers with Ph.D. qualification (only higher qualification can be consider while Showing percentage)	a. Above 40%		4	
		b. 30%-40%		3	
		c. 20-30	✓	2	
		d. Up to 20%		1	
		e. Nil		0	
8.	Percentage of Teachers with M.Phil. qualification	a. Above 40%		4	
		b. 30%-40%	✓	3	
		c. 20-30		2	
		d. Up to 20%		1	
		e. Nil		0	
9.	Percentage of Teachers with NET/SET qualification	a. Above 40%		4	
		b. 30%-40%		3	
		c. 20-30	✓	2	
		d. Up to 20%		1	
		e. Nil		0	
<b>C Learning Resources</b>					
1.	No. of LCD Projectors	a. More than 5	✓	5	
		b. 4		4	
		c. 3		3	
		d. 2		2	
		e. 1		1	
		f. Nil		0	
<b>D Curricular Coverage</b>					
1	Theory subject lesson plan prepared and followed	Yes	✓	2	
		No		0	
2	Industry/ Study tour/Practical plan prepared followed	Yes	✓	2	
		No		0	
3	Student Feedback about Satisfactory Coverage of Curriculum	Yes	✓	2	
		No		0	





2.	Actual presentee of students in class at the time of visit		a. Above 75%	✓	5		
			b. 64-74%		3		
			c. Below 64% - 40%		1		
			c. Below 40%		0		
3.	Assessment of student before University examination ( Internal Examination)		a. Conducted	✓	2		
			b. Few items conducted		1		
			c. Not conducted		0		
<b>E Faculty and Student Development (60 Marks)</b>							
1.	Research Papers published						
	a.	No. of Research papers published in international journals with impact factory during last three year (UGC listed)	a. 10 and above	✓	10		
			b. 5-9		5		
			c. 2-4		3		
	b.	No. of Research papers published in National journals with impact factory during last three year (UGC listed)	a. 10 and above	✓	05		
			b. 5-9		04		
			c. 2-4		03		
	c.	No. of research publications in National Journal with ISSN Number during last three years by faculty	a. 10 and more		10		
			b. 5-9	✓	5		
			c. Less than 4		2		
2.	No. of faculty presented papers in symposium/ Workshop/ conference/ seminar in last 3 year by faculty		a. 5	✓	5		
			b. 3		3		
			c. Less than 3		1		
			d. Nil		0		
3.	Books published with/without ISBN in last 3 years by faculty		a. 5 or more		5		
			b. 1-4		3		
			c. Nil		0		
4.	No. of faculties contributed as resource persons at		a. More than 4		4		





	QIP/symposium/ Workshop/ Conference/ seminar in last 3 year	b. 1-3	✓	3		
		c. Nil		0		
5.	Contribution of Institution and faculty members to the development of the curriculum of the University ( as M.C. Member, Dean, Senate, Academic council, BOS, Faculty etc.	a. More than 03	✓	05		
		b. Less than 03		03		
		c. No		0		
6	No. of QIP/Symposium/Works hop/Conference/Seminar organized by College at International/ National /Regional/University level in last 3 years	a. More than 09		5		
		b. 6-9		3		
		c. 1-5	✓	2		
		d. Nil		0		
7	Awards to Teachers ( Govt. and University only)	a. International		10		
		b. National		7		
		c. State		5		
		d. University		3		
8	Experts lectures organized in the college during last 3 years (out of Institution Experts)	a. More than 12		5		
		b. 12		4		
		c. 9	✓	3		
		d. 6		2		
		e. 3		1		
		f. Nil		0		
9	No. of personality Development programme organized for student for last three years	a. More than 05	✓	5		
		b. 3-4		3		
		c. 1-2		2		
		d. Nil		0		

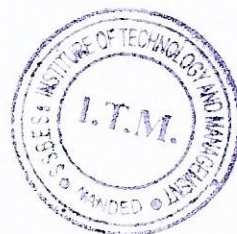


F	Result and placements					
1	No. of students in University merit list in final year in last three years	a. More than 3	✓	3		
		b. 2		2		
		c. 1		1		
		d. Nil		0		
2	No. of students passed in first class and above in final year	a. above 60%	✓	3		
		b. 30-60%		1		
		c. Below 30%		0		
3	Average result of final year of last 3 years	a. above 90%	✓	3		
		b. Above 75%-90%		2		
		c. 60%-75%		1		
		d. Less than 60%		0		
4	Campus placement of final year students during last 3 years	a. Above 30%		3		
		b. 20%-30%	✓	2		
		c. Below 20%		1		
		d. Nil		0		
5	Students going for higher education during last 3 years	a. Above 70%	✓	3		
		b. 50%-70%		2		
		c. Below 50%		1		
		d. Nil		0		
6	Faculty recognition for guiding research (M.Phil./Ph.D.)	a. More than 5		5		
		b. 3-4		4		
		c. 1-2	✓	3		
		d.-		0		
7	Awards and recognition received for extension activities during last three years to the college	Yes		2		
		No		0		
8	Awards and recognition received for extension activities during last three years to the faculty	Yes	✓	2		
		No		0		





9	Awards and recognition received for extension activities during last three years to the student	Yes		2		
		No		0		
10	Special Merit show in sports by students	a. International		10		
		b. National		08		
		c. Inter University		06		
		d. University		04		
11	Special Merit show in cultural events by students	a. International		10		
		b. National		08		
		c. Inter University		06		
		d. University		04		
12	Special Merit Show in NSS/NCC Students	a. National		04		
		c. State		02		
<b>G. Extracurricular Activities</b>						
1	Sports competition organized at National/inter university zone in Last 3 Years	Yes		5		
		No		0		
2	Organizing Inter zonal/Zonal Sports Competitions during last 3 years	Yes		2		
		No		0		
3	Organization of State/University level Quiz/Education competition in last three year ( By NSS/NCC or other departments)	Yes		2		
		No		0		
4	Organizing Youth festival at University level events during last 3 years	Yes		2		
		No		0		
5	Organizing Youth festival at District level events during last 3 years	Yes		2		
		No		0		



**Criteria-V**
**for Science Faculty (15 Marks)**

1	Minor research Project completed in last three years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		
2	Minor Research project undertake in last three years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		
3	No of Consultancy Services Undertaken by Faculty in last three Years	a. 02 or more		5		
		b. one		3		
		c. Nil		0		


**Criteria-VI Socio-Economic Criteria:**
**(20 Mark)**

1	Whether alumni association exists or not?	a. Registered		4		
		b. Unregistered	✓	2		
		c. Not exist		0		
2	Alumni meet once in a Year?	Yes	✓	2		
		No		0		
3	Contribution of Alumni in development of college (expert lectures/Placements/funding/Sponsorship etc.)	a. Multiple activities	✓	4		
		b. single activity		2		
		c. No activity		0		
4	No. of MOU with Industry, Government, NGO or any other organisation	a. More than 2	✓	5		
		b. Less than 1		2		
		c. Nil		0		
5	College organized blood donation camp during last 3 years	a. 2 or More	✓	2		
		b. 1		1		
		c. Nil		0		
6	No. of programme organized for environmental awareness	a. 3	✓	3		
		b. 2		2		
		c. 1		1		
		d. Nil		0		
7	Contribution of faculty to Social Activity (Give Proof)	a. More than 2	✓	4		
		b. Less than 2		2		





8	Contribution of Institution to Social Activity (Give proof)	a. More than 2	✓	4		
		b. Less than 2		2		

  
Chairman

Dr. M. M. Bokare

Member

Dr. M.S. Altamash

Member

Mr. P.U. Shegaonkar

Member

Dr. P.R.Patil

Place : NANDED  
Date : 26 March 2020

